

**Cornerstone Christian Centre, Grove**  
**Minutes of the Annual General Meeting (AGM) held on 19th June 2018**

	Present	Apologies
Cornerstone Board	Colin Moulds (CM) (chairing), Paul Bunch (PB), John Hogston (JH), Barbie Margetts (BM), John Wilson (JW)	Michael Elliot (ME), Peter Greenhalgh (PG), Michael Wenham (MW)
Staff	Sarah Shewring (SS) (Manager), Esther Margetts (Assistant Manager), Liz Bruce (cook), Anita Dyer (cook)	
Supporters	Margaret Barber, Yvonne Cavanagh, Brian Doman, June Dyer, Ken Freeman, Sarah Goodall, Gin Hammond, Richard & Lesley Hummerston, Sue Parnell, Angela Rance, Colin & Barbara Smith, Chris Wiggins, John & Margaret Willemsen	Gerald & Erika Belcher, Jenny Marriott, Audrey Hogston, Jane Wenham

**Introductions**

CM welcomed all present and PB opened the meeting with prayer.

**Minutes of 2017 AGM**

Minutes of the previous AGM (26<sup>th</sup> June 2017) were available for inspection. The minutes were approved by those present, and signed by CM. There were no matters arising.

**Company Secretary's Report (presented by CM in ME's absence)**

ME continues as Company Secretary.

There are three vacancies on the Board at present: one each from Vale Elim, GFEC and Grove Methodist Church

**Financial Position**

In ME's absence, JW presented a summary of the finances of Cornerstone as at 31<sup>st</sup> March 2017. (For the graphs, see Appendix 1.)

In summary:

- Total income £145,631 (2017: £131,854)
- Total expenditure: £134,964 (2017: £132,033).
- Surplus for year of £10,667.
- Net worth of £32,511 includes £21,559 in stock (2017: £19,244), and £13,567 in cash (2017: £7,240).
- Donations during the year of £37,203 have enabled necessary capital expenditure (renewing the floor) and rebuilding the contingency fund.

On behalf of the Board and Management, JW thanked all those who have supported Cornerstone financially.

Opportunity was given to ask questions. None was asked.

The trustees' report and account were approved (proposed: Angela Rance; seconded: Sarah Goodall), and signed by CM.

## **Chairman's Report**

### ***Staff***

Jane Burson (cleaner) left early in 2018; Michelle Wolfenden has been appointed.

Steph Smith (cook) is due to start maternity leave at the end of June 2018; Sarah Hussey has been appointed to cover.

CM thanked all the staff for their continuing hard work, and especially SS for her central role as manager.

### ***Volunteers***

There are still a large number of volunteers, with some having stopped or started since the previous year. There are regular gaps in the weekday volunteer rota, so more volunteers would be welcome.

Cornerstone continues to offer placements for work experience, and for people with learning disabilities including students from Fitzwaryn School.

### ***Grovelands Maintenance***

Work has been progressing on the building, with very little disruption to trading. Cornerstone's landlady is absorbing the bulk of the cost, and all we expect to see is some increase in rent and service charge to help meet the new maintenance budget for the building.

Work is due on the guttering and the roof is also due for replacement, but this is not yet timetabled.

### ***Thanks***

CM thanked all those involved in Cornerstone: the Board, staff, volunteers, and donors.

## **Manager's Report**

### ***Past year***

The marble jar is popular: customers can buy a marble which represents prepayment towards a drink or food for someone else. We have started to hand out vouchers to add to Wantage & Grove Food Bank parcels so that families can have the option of having lunch in Cornerstone, funded by the marble jar.

The floor was replaced early in 2018: the first time this has been done since Cornerstone opened. This was funded by generous donations.

### ***Future***

The coffee machine is due to be replaced by the end of June 2018. This can be financed out of existing funds.

We need to replace the stock room freezers during this year. SS is investigating suitable options.

### ***Organizations***

The Age UK drop-in and computer sessions have now stopped.

Cornerstone is a collection point for Wantage & Grove Food Bank.

We have supported Christian Aid week with a Big Breakfast menu including donations to Christian Aid.

We are beginning the process of becoming dementia-friendly. BM showed a short video about dementia friends from Alzheimer's Society<sup>1</sup>, and explained that in conjunction with Keith Underhill (minister, Grove Methodist Church), she hopes to see all the churches and Cornerstone become dementia-friendly.

### **Events and activities**

Make and Bake for the under-5s continues to be popular. Sarah Goodall is now coordinating and leading the sessions.

Cornerstone continues to host: games groups (Rummikub and Scrabble); a walking group; a craft group; Face to Face; and church tea parties.

There have been more evening hires over the past year, including for a Fairtrade dessert evening run by Wantage Community Church.

As for the past few years, we offered a free family-style Christmas meal in December 2017 to some of our regular customers who live alone or would appreciate some extra support. This last year, the meal was cooked and served by the Rance family.

### **Thanksgiving and Prayer**

BM led a time of thanksgiving by singing together *Great is Thy Faithfulness*, followed by a time of prayer.

### **Questions/comments for the Board**

Opportunity was given to ask questions. None was asked.

### **Close**

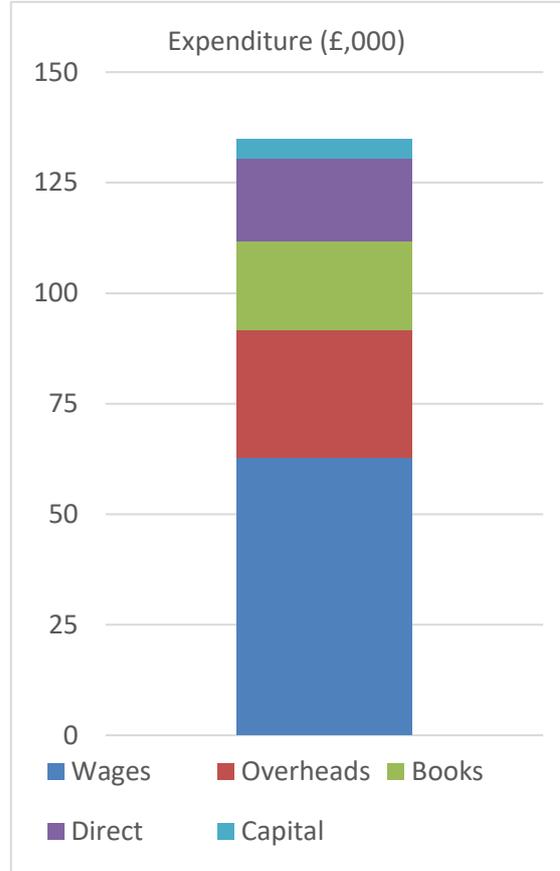
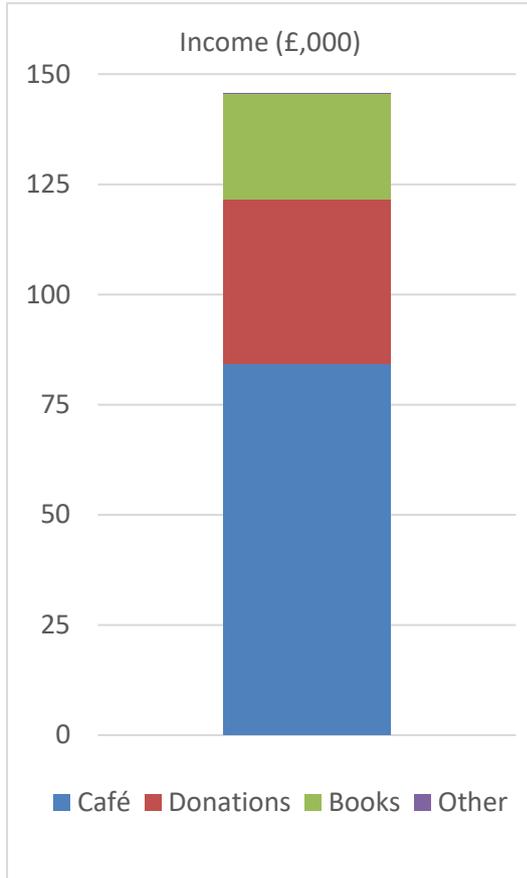
SS went through the answers to the Biblical quiz questions. CM thanked all those who had attended and closed the meeting.

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<sup>1</sup> DF Understanding Dementia 2017: <https://www.youtube.com/watch?v=UivLL05xzd4>

## Appendix 1: Finance graphs

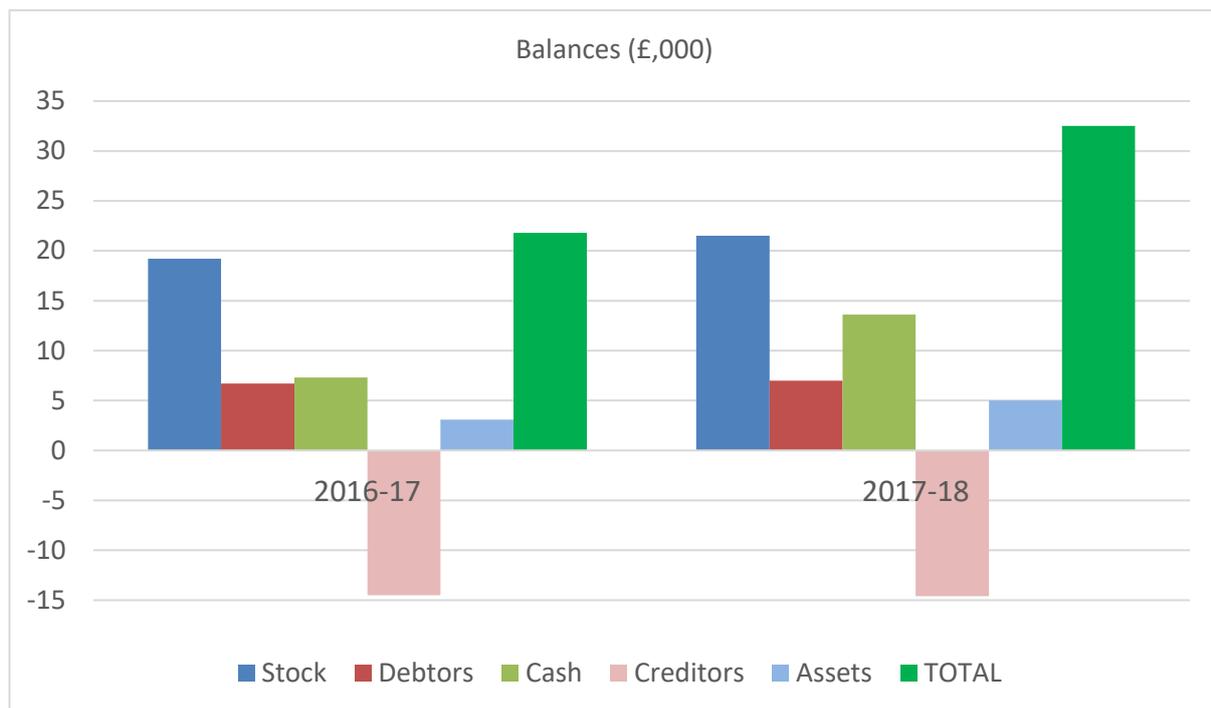
### Income versus Expenditure 2017–18 (rounded figures)



Income	
Café	£84,300
Donations	£37,200
Books	£24,000
Other	£100
<b>Total</b>	<b>£145,600</b>

Expenditure	
Wages	£63,000
Overheads	£29,000
Books	£20,000
Direct costs	£19,000
Capital	£4,000
<b>Total</b>	<b>£135,000</b>

**Balances as at 31<sup>st</sup> March 2018 (rounded figures)**



	<b>2016-17</b>	<b>2017-18</b>
Stock	£19,200	£21,500
Debtors	£6,700	£7,000
Cash	£7,300	£13,600
Creditors	(£14,500)	(£14,600)
Assets	£3,100	£5,000
<b>Total</b>	<b>£21,800</b>	<b>£32,500</b>